



## REQUEST FOR AUTHORIZATION CHECKLIST

### NJPDES/Discharge to Surface Water Permit

Category ABR - General Reclaimed Water for Beneficial Reuse Permit Authorization

**TO HELP US PROCESS YOUR APPLICATION MORE EFFICIENTLY, PLEASE PROVIDE THE ITEMS LISTED BELOW.**

This checklist is provided to you as guidance for completing a request for authorization under NJPDES/DSW permit NJ0142581. Should you have any questions, please contact the Bureau of Point Source Permitting Region 1 or 2, at (609) 633-3869 or (609) 292-4860. Be sure to read all instructions and answer all questions when filling out the application forms. If an item is not applicable, enter "N/A" or a similarly appropriate response. Detailed guidance regarding the Operations Protocol, the Engineer's Report, and the Reuse Supplier and User Agreement is contained in the Department's *Technical Manual for Reclaimed Water for Beneficial Reuse* available on the Department's home page at <http://www.state.nj.us/dep/dwq/techmans/reuseman.pdf> or by calling the above-referenced telephone numbers.

☐ **ABR APPLICATION/CERTIFICATION FORM**

This form requires some very simple information such as the name and NJPDES number of the permittee that will supply the Reclaimed Water for Beneficial Reuse (RWBR), the type of each reuse application and location of application of the RWBR.

☐ **OPERATIONS PROTOCOL**

This document should, in simple terms, explain the procedures to be followed in applying RWBR, such as: How will you transport the RWBR to the site where it will be used? How will you ensure that any additional limits (such as Chlorine Residual level) are met prior to application? What will be done if the RWBR exceeds an *applicable* limit (e.g. sent back to the treatment plant, etc.).

Will you be using the RWBR *only* for sewer jetting? If so, an Operations Protocol is *not* required.

☐ **ENGINEER'S REPORT**

This document is only required when the reuse involves land application (not confined in an enclosed area) of RWBR.

☐ **REUSE SUPPLIER & USER AGREEMENT**

This document is only required if the supplier of the RWBR and the user are different entities. It represents the contract signed by the parties involved regarding the RWBR. If the supplier and the user are the same entity a statement to this effect should be submitted.

**COMPLETE AND SUBMIT ONE ORIGINAL AND ONE COPY OF THE APPLICATION TO:**

New Jersey Department of Environmental Protection  
Division of Water Quality  
Bureau of Permit Management  
Attn: Administrative Review Unit  
P.O. Box 029  
Trenton, New Jersey 08625-0029

**Please note that additional technical information based on site specific conditions may be required by the Department pursuant to N.J.A.C. 7:14A-4.3(e).**